



# Detention Protocol

- All detentions must be recorded on Bromcom where a register will be taken electronically.
- Academy detention takes priority over any other meeting, extracurricular activity or intervention.
- Detentions will take place in Aldwell.
- At 3pm – YLM on duty will check Bromcom for detentions and prep room for pupils. Including the preparation and collection of lined paper and resources.
- At 3:15pm – LHa on duty to arrive and stand at front of room.
- DJ to meet and greet - Pupils must line up in silence to sign in to detention.
- YLM to inform pupils of length of detention. They must not argue with the reason for their detention. YLM to direct pupils to numbered seat and ensure they start work immediately.
- Students will enter the detention in silence and place their electronic devices in the valuables box.
- If members of staff have placed 3 or more students into detention for homework, they will arrive at detention and take those students to complete the homework.
- Where a student's behaviour is inappropriate, the Senior Leadership Team will remove the student into isolated DT. Parents/carers will be informed and the student will sit an SLT detention on the Friday of that week or be isolated at Senior Leadership Team discretion.