



Ark Charter Careers Education Programme 2021-2022 Overview

What we do

Our Careers Education Programme features key annual events embedded in the school timetable. All activities are designed to develop student's self-awareness and develop employability skills whilst enhancing their knowledge of different career sectors and roles. We hold a variety of career events which include employer engagement, visits, one to one career sessions, group work and assemblies. These are outlined in our Careers Education Programme annually.

All students have the opportunity for one-to-one meetings where they can discuss GCSE subject choices, post-16 options, work experience and career paths. We openly encourage students to engage with us on a regular basis to obtain the information and support they need.

An appointment can be requested by a student at any time, or by staff members or parents via careersoffice@charteracademy.org.uk

What to expect

- ✓ All students in years 7-11 are provided with independent careers guidance. Such guidance could include employer, self-employed, alumni, parent, training provider and motivational speaker visits; mentoring; website access and personal guidance and will contain external information on the full range of education and training options, including sixth form, colleges, universities, apprenticeships and technical education (at least two encounters by the age of 16)
- ✓ All students in years 7-11 will have at least one employer encounter per year
- ✓ All students in Year 11 will have at least one 1:1 career guidance interview with a Level 6 Qualified Careers Adviser
- ✓ CV writing and interview skills
- ✓ College taster days
- ✓ Relatable role models challenging stereotypical thinking
- ✓ Focus on personal agency, identity capital, employability skills and high aspirations

Key learning objectives for KS3: “Understanding myself, identifying my skills”, “Exploring career pathways”, “Considering options for GCSEs and the future”

Key learning objectives for KS4: “Experiencing the workplace”, “CVs and Interviews”, “Preparing for Post-16: understanding pathways and requirements, setting goals”, “Study Skills”



The content will be delivered through:

- ✓ Year group assemblies (Careers Assemblies)
- ✓ PSHE lessons (Careers Scheme of Work)
- ✓ One-to-One interviews
- ✓ Employer engagement events (Work Experience, Mock Interviews, Business Networking)
- ✓ Training provider engagement events (KS4 Careers Fair, college taster days, university visits, provider talks)
- ✓ Any other relevant events booked throughout the year

NB! Due to ongoing difficulties caused by Covid-19, events are subject to change at short notice. Workshops and events may be added during the year, if and when more opportunities become available.

Year 7

- Careers Assemblies (throughout the year) – inspiring assembly speakers from a variety of backgrounds, including employers, alumni and further education representatives
- University visit (targeted students)
- Careers Fair (targeted SEN students)

Year 8

- Careers module in PSHE (Autumn 1 - “My Skills and Qualities”)
- Careers Assemblies (throughout the year) – inspiring assembly speakers from a variety of backgrounds, including employers, alumni and further education representatives
- University visit (targeted students)
- Careers Fair (targeted SEN students)

Year 9

- Careers module in PSHE (Spring 1 - “Preparing for GCSE choices”, Summer 2 - “World of Work and Personal Branding”)
- Careers Assemblies (throughout the year) – inspiring assembly speakers from a variety of backgrounds, including employers, alumni and further education representatives
- One-to-one Options guidance interviews (Spring 1)



- University visit (targeted students)
- “Speak Out Challenge” workshop (open to all)

Year 10

- Careers module in PSHE (Autumn 1 - “Employability Skills”, Spring 2 - “Financial Skills-1”, Summer 2 - “Post-16 pathways-1”)
- Careers sessions in tutor time (throughout the year: “World of Work and Social success”)
- Mock Interviews
- Work Experience
- One-to-One post-16 guidance interviews (on request)
- College Taster Days
- Careerpilot online session
- Careers Assemblies (throughout the year) – inspiring assembly speakers from a variety of backgrounds, including employers, alumni and further education representatives
- UCAS workshop (open to all)
- More able students mentoring programmes (“Universify”, “The Brilliant Club”, “Oxford University Society Outreach”)

Year 11:

- Careers module in PSHE (“Post-16 pathways -2”, “Financial Skills-2”)
- Careers sessions in tutor time (throughout the year: colleges, universities, apprenticeship and training provider talks)
- One-to-One post-16 guidance interviews with a Level 6 qualified Careers Adviser
- College applications help
- UCAS workshop (open to all)
- Careers Assemblies (throughout the year) – inspiring assembly speakers from a variety of backgrounds, including employers, alumni and further education representatives
- Ark Alumni platform sign-up
- Careerpilot online session