

Logging in to Show my Homework for the First Time

Below are instructions about how to log in to Show my Homework (Satchel One) for the first time.

Your child will need their Charter email address and password to access this. Parents/Carer will need a code that is specific to you. These details have been emailed or texted to parents and carers who show as the primary contact on our school MIS.

Student instructions:

1. Go to satchelone.com/login or open the mobile app
2. Click on Student. Make sure it is highlighted in black and that the box for entering a PIN has disappeared.
3. Make sure 'I already have an account' is selected, and then go straight to step 4
4. IMPORTANT - Click on "Sign in with Office 365" (You may need to scroll down to see this.) Do NOT click on the blue log in box as you will get an error message.
5. Follow the instructions on the screen using your child's school email address and password that were sent to you. You may need to enter the password more than once.
6. Microsoft office should throw up a window saying 'Permissions requested'. Click 'Accept' ... and you should be in.

For help and more details on the above please go to help.teamsatchel.com

Parent/Carer Instructions:

1. Go to satchelone.com/signup or open the mobile app
2. Click on Parent.
2. Enter the code that was sent to you. *This code is valid until 27/07/20. It can be used to create up to 5 parent/guardian accounts.*
3. Follow the on screen instructions, making sure you use an active email address. Already have an account? Go to Account settings and enter this code into the right field to link to this student.

For help and more details on the above please go to help.teamsatchel.com

Note - Only one person can log in on any one device at a time. For example, if you are logged in as a parent, then your child will not be able to log in **on that same device** until you have logged out. Your child will be able to log in on a different device at the same time as the parent.

Charter Academy