



# Ark Charter Academy

## Information for Year 9

### School day

#### Arrival: Sports Centre entrance (Greetham Street entrance)

- 0800-08-30 Breakfast club is available in the MUGA.
- 0835-0845 Line up/registration in the MUGA. In the event of inclement weather, students will go straight to their tutor groups via the Lovett West entrance.
- 0845-0935 Start of first double period
- 0935-1025
- 1025-1040 Break
- 1040-1130 Start of second double period
- 1130-1220
- 1220-1250 Lunch time
- 1250-1255 Line up in their lunch zone.
- 1255-1330 Tutor time including daily act of collective worship
- 1330-1420 Start of last double period
- 1420-1510

#### Departure: Sports Centre entrance (Greetham Street entrance)

### Travel to and from school

We are encouraging all students to either walk or cycle to school. If students are cycling to school they may lock their bikes in the Year 9 bike store which is located in the rear car park. There are limited spaces available, if you would like to reserve a space for your child please contact reception via [reception@charteracademy.org.uk](mailto:reception@charteracademy.org.uk) or by leaving a voicemail on 02392824204 stating your child's name and year group.

### Bubbles

Students will be in a class bubble and will have all of their lessons with the same students. Students will not need to maintain social distancing within their bubble so that we can accommodate all the students on site. If your child is withdrawn for additional support, for example reading intervention lessons, they will socially distance within this class. Your child's bubble is located on the first floor of Stevenson building and they will be able to use the toilets on this floor.

### Break time

Students will remain in their classroom at break time. Students will be able to order healthy snacks which will be delivered to the classroom. Students will be escorted to the toilet throughout the day by a duty member of staff.

### Lunch time

Students escorted to their zone by their teacher. Students will line up in the zone at end of the lunch and escorted up to their classroom room by their tutor. Students will be based in our canteen at least once a week so that they can have a hot lunch. On the other days, students ordering a bagged lunch will have this delivered to their classroom shortly before lunch. They will be able to eat their bagged lunch in their zone.



**Ark Charter Academy**

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## **What students can/can't bring to school**

On the students first day they must bring their scientific calculator; we will provide all other equipment which will be kept in their bubble classrooms. Students may bring their own packed lunches, but we are a nut free site, so students must not bring any food containing nuts to school. Students should bring their packed lunches in disposable bags rather than using a lunch box.

Students should bring a bottle to school. Students should only bring water or squash. Fizzy drinks or energy drinks will be confiscated. As opportunities for re-filling bottles during the day is limited as our water fountains will remain switched off to minimize risk, we recommend that your child brings 2L bottle (or 2 1L bottles) so that they have plenty to drink during the day.

On the day that your child has PE they will be expected to wear their full PE kit to school as we will not be using the changing rooms. It is important that your child wears the appropriate kit – and when it is cold this should include the PE jumper.

## **First Aid Arrangements**

If a student needs first aid, the member of staff will contact the duty first aider. The first aider will wear PPE (face visor, gloves and apron) if they cannot administer first aid socially distanced. You will be contacted by the member of staff administering first aid to inform you.

If your child develops COVID symptoms during the day, they will be taken to our medical isolation room. You will be contacted and informed that your child will need to be sent home and advised how to obtain a test. Your child should remain at home until the test results have been received.

## **Policy on parents/visitors entering school building/parent evenings etc.**

During the autumn term, we will continue to hold virtual meetings via MS Teams where possible to reduce the number of visitors on site. Parents and visitors may only enter the school building by prior arrangement and parents can contact us via telephone or email as normal.

We have changed our parents' evenings in the autumn term. These will now take the form of academic review meetings so that we can hold socially distanced meetings with parents and their child's tutor in separate classrooms. This will also enable parents to meet with their child's tutor who will be the first point of contact regarding your child's wellbeing and progress in school. We will advise you of all the key dates for the year including parents' evenings before the start of term.



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